



# BlueRemediomics

Project Number	101082304
Project Acronym	BlueRemediomics
Project Title	BlueRemediomics: Harnessing the marine microbiome for novel sustainable biogenics and ecosystem services
Funding Programme	Horizon Europe
Instrument	RIA
Project Start Date	01/12/2022
Duration of the Project	48 months
Deliverable Number and Name	D7.1 – BlueRemediomics calendar
Work Package	WP7
Lead	EMBL
Deliverable Due Date	30/11/2023
Submission date	30/11/2023
Author(s)	Robert Finn, Shriya Raj
Dissemination Level	Public
Version	1.0



Funded by  
the European Union

**BlueRemediomics** has received funding from the European Union's Horizon Europe Programme under Grant Agreement No. 101082304. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Research Executive Agency (REA). Neither the European Union nor the granting authority can be held responsible for them.



UK Research  
and Innovation

UK Partners on **BlueRemediomics** are supported by UK Research and Innovation (UKRI) under the UK Government's Horizon Europe funding guarantee Grant No. IFS 10061678 (University College London); IFS 10055633 (The Chancellors Masters and Scholars of the University of Cambridge); IFS 10057167 (University of Aberdeen).

#### Project funded by



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

Swiss Confederation

Federal Department of Economic Affairs,  
Education and Research EAER  
State Secretariat for Education,  
Research and Innovation SERI

The Swiss Partner (Eidgenössische Technische Hochschule Zuerich) on **BlueRemediomics** has received funding from the Swiss State Secretariat for Education, Research and Innovation (SERI) under Contract No. 22.00384.

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## 1. Introduction

The **BlueRemediomics** project calendar provides a detailed schedule of all the scientific and administrative activities planned and implemented for the **BlueRemediomics** project. As the project runs for a period of 48 months, the calendar reflects an up-to-date schedule of all planned and upcoming events. The calendar is regularly updated and is accessible to the entire consortium to facilitate easy integration into their personal calendars and is accompanied by email communications of every upcoming event facilitated via the **BlueRemediomics** mailing list.

## 2. Purpose and Scope

The **BlueRemediomics** project calendar is a key tool for the efficient management of the **BlueRemediomics** project. It is managed and facilitated by the Coordinator EMBL with the Project Coordinating Team (Coordinating PIs from EMBL and CNRS plus Project Manager from EMBL) for the entire **BlueRemediomics** consortium. The calendar captures details of all project activities – scientific, reporting, outreach, and dissemination. It provides consortium members all relevant details at one glance and helps facilitate efficient management of project activities in a clear and open manner.

## 3. Project Governance Structure

As detailed in deliverable **D7.5 – Consortium working guidelines document** which has been submitted to the EC, the **BlueRemediomics** consortium is comprised of 19 Beneficiaries, one Affiliated Entity (AE) and four Associated partners (APs).

### 3.1. Project Coordinating Team

The PCT is responsible for coordinating all the activities on the project. The PCT members are:  
Dr Robert D. Finn from EMBL is the scientific and administrative coordinating PI and main contact person for the EC.  
Prof. Chris Bowler from CNRS is the scientific coordinating PI.  
Dr Shriya Raj from EMBL is the Project Manager and the coordinator contact person.

### 3.2. Management Board (MB)

The MB is composed of the coordinating PIs, the Work Package Leaders (WPL) and the Project Manager. The work in **BlueRemediomics** is covered by seven Work packages (WP) and each WP is led by two Beneficiaries/consortium partners.

## 4. Project Calendar

The **BlueRemediomics** project runs for a period of 48 months. The project commenced on 1 December 2022 with a scheduled end date of 30 November 2026. To ensure the smooth delivery of the project across all levels, a matrix of meetings has been built into management approach. All scheduled events are then input into the **BlueRemediomics** Project Calendar (Google calendar), which has been shared with every consortium member individually. This helps them to integrate the project calendar into their personal calendars for ease. The calendar is regularly updated with events as and when they are scheduled, and members additionally notified via email using the **BlueRemediomics** mailing list. Key meetings are scheduled as detailed below.

### 4.1. PCT Meetings

The PCT (coordinating PIs and Project Manager) meet monthly to ensure progress on all aspects of the project. These meetings are related to WP7 – Management and Coordination and occur virtually over Zoom.

### 4.2. WP Meetings

The project consists of seven WPs with significant crosstalk of activities and participation of partners in these. Each WP has their own meeting every two months which are attended by all WP participants to review progress on all tasks. These meetings are open to the entire consortium giving all members an equal opportunity to stay aware of activities and developments that they might not be directly involved in as well as learn new techniques and forge connections with others. Meetings occur virtually over Zoom and are run by the relevant WPL. They are typically scheduled such that they occur in advance of the Management Board Meetings to ensure the appropriate flow of information. Meetings are minuted and stored in the project repository.

### 4.3. MB Meetings

The MB meetings (PCT, WP Leaders) occur on a bimonthly basis to ensure interoperability between WPs and discuss issues. In keeping with the information flow and reporting structure, the MB meetings are typically scheduled the week after the WP meetings to provide an appropriate forum to review and ensure appropriate crosstalk exists between the WPs and pinpoint issues for resolution. These meetings occur virtually over Zoom and are minuted accompanied by progress reports provided by the WPLs. All documents are stored in the project repository.

### 4.4. Consortium Meetings (CM)

Two CM have been planned annually for the **BlueRemediomics** project, culminating with the final conference. Due to the complexities of managing large projects and consortia in the post pandemic era, **BlueRemediomics** has adopted the plan to alternate the CM between one virtual (facilitated via Zoom) and one in-person (General Assembly) every six months of the project. This helps us maintain optimal engagement with the consortium members and the project activities while achieving this without putting a high burden on the time commitments of the scientific personnel and optimising budget use for activities. The General Assemblies are organised at one of the Beneficiary locations to further reduce budget expenditure. The meeting dates are scheduled by polling the entire consortium for availability six months in advance.

## 4.5. Project Reporting

The project has three reporting periods (RP): RP1 runs from M1 to M18, RP2 from M19 to M36, and RP3 from M37 to M48; the EC reporting months are M19 to M20 for RP1, M37 to M38 for RP2 and M49 to M50 for RP3.

## 4.6. Outreach and Dissemination

**BlueRemediomics** will showcase the project developments (scientific, policy) through participation in various scientific events, such as conferences, workshops, policy meetings, etc. This will be facilitated via invited or keynote talks, session presentations, posters, and other discussions. Events of interest are circulated with the consortium and strategies to ensure our presence at select events are planned well in advance.

## 5. Project Schedule

The **BlueRemediomics** Project Calendar is complemented with a Project Schedule – this schedule captures all events over the project duration in one place (see example screenshots below). All project meetings, reporting periods, continuous and period reporting deadlines along with the reporting requirements are provided in this schedule. This high-level overview serves as a useful and time saving reference tool for the consortium members. It is regularly updated with events as and when they are scheduled. This is linked to Smartsheet, the project management software being used for **BlueRemediomics**. Any updates to the schedule are updated live in Smartsheet (see last screenshot).

	PROJECT MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May. 2023	Jun. 2023	Jul. 2023	Aug. 2023	Sep. 2023	Oct. 2023	Nov. 2023
	Reporting Period - 1											
<a href="#">Deliverables (D)</a>			D7.5 D7.7			D6.1 D6.3 D7.2						D5.1 D5.4 D7.1
<a href="#">Milestones (MS)</a>	MS1		MS2 MS3 MS4						MS5			MS6 MS7 MS8
Consortium meetings		17 January 2023 Virtual Kick-off; EC PO			4-5 April 2023 General Assembly - Naples IT						26-27 October 2023 CM-2; Virtual	
Management Board Meetings								MB meeting		MB meeting		MB meeting
Work Package Meetings			WP5	WP1, WP4, WP5		WP2, WP3, WP6	WP4, WP5, WP6	WP1, WP4, WP6	WP6	WP1, WP6	WP6	WP1, WP6
Project Coordination Team Meetings								PCT			PCT	PCT
Financial report											WP2, WP3	
Technical report												
Pre-Financing	Nov. 2022											
	PROJECT MONTH											
	13	14	15	16	17	18	19	20	21	22	23	24
	Dec. 2023	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May. 2024	Jun. 2024	Jul. 2024	Aug. 2024	Sep. 2024	Oct. 2024	Nov. 2024
	Reporting Period - 1						Reporting Period - 2					
<a href="#">Deliverables (D)</a>		D5.4 revised deadline	D1.1			D1.3 D2.1 D3.1 D3.2 D4.2 D7.8	EC - RP1 months					D1.9 D3.7 D5.6 D7.3
<a href="#">Milestones (MS)</a>						MS10						MS9 MS11
Consortium meetings					15-16 April 2024 General Assembly - Prague, CR							
Management Board Meetings		MB meeting		MB meeting		MB meeting	MB meeting					MB
Work Package Meetings		WP1, WP2		WP1, WP2		WP1	WP1					WP1
Project Coordination Team Meetings		PCT	PCT	PCT	PCT	PCT	PCT	PCT		PCT	PCT	PCT
Financial report												
Technical report							due due					
Financing												Interim Payment 1

## BlueRemediomics

### Harnessing the marine microbiome for novel sustainable biogenics and ecosystem services

#### Project Information

**Start date** 1 December 2022  
**End date** 30 November 2026  
**Duration** 48 months  
**Coordinators** Rob Finn (EMBL)  
 Chris Bowler (CNRS)

#### Funders



Funded by  
the European Union



UK Research  
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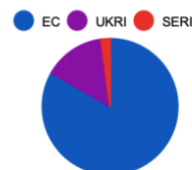
Project funded by



Schweizerische Eidgenossenschaft  
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State Secretariat for Education,  
Research and Innovation SERI

#### Budget Summary (€9.2M)



#### Quick Links

- [BlueRemediomics Website](#)
- [@BlueRemediomics](#)
- [LinkedIn](#)
- [BlueRemediomics\\_Project Schedule](#)
- [News and Events](#)

#### Reports

#### Top Risks