



BlueRemediomics

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UK Research
and Innovation

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1. Introduction

The **BlueRemediomics** project calendar provides a detailed schedule of all the scientific and administrative activities planned and implemented for the **BlueRemediomics** project. As the project runs for a period of 48 months, the calendar reflects an up-to-date schedule of all planned and upcoming events. The calendar is regularly updated and is accessible to the entire consortium to facilitate easy integration into their personal calendars and is accompanied by email communications of every upcoming event facilitated via the **BlueRemediomics** mailing list.

2. Purpose and Scope

The **BlueRemediomics** project calendar is a key tool for the efficient management of the **BlueRemediomics** project. It is managed and facilitated by the Coordinator EMBL with the Project Coordinating Team (Coordinating PIs from EMBL and CNRS plus Project Manager from EMBL) for the entire **BlueRemediomics** consortium. The calendar captures details of all project activities – scientific, reporting, outreach, and dissemination. It provides consortium members all relevant details at one glance and helps facilitate efficient management of project activities in a clear and open manner.

3. Project Governance Structure

As detailed in deliverable **D7.5 – Consortium working guidelines document** which has been submitted to the EC, the **BlueRemediomics** consortium is comprised of 19 Beneficiaries, one Affiliated Entity (AE) and four Associated partners (APs).

3.1. Project Coordinating Team

The PCT is responsible for coordinating all the activities on the project. The PCT members are:
Dr Robert D. Finn from EMBL is the scientific and administrative coordinating PI and main contact person for the EC.
Prof. Chris Bowler from CNRS is the scientific coordinating PI.
Dr Shriya Raj from EMBL is the Project Manager and the coordinator contact person.

3.2. Management Board (MB)

The MB is composed of the coordinating PIs, the Work Package Leaders (WPL) and the Project Manager. The work in **BlueRemediomics** is covered by seven Work packages (WP) and each WP is led by two Beneficiaries/consortium partners.

4. Project Calendar

The **BlueRemediomics** project runs for a period of 48 months. The project commenced on 1 December 2022 with a scheduled end date of 30 November 2026. To ensure the smooth delivery of the project across all levels, a matrix of meetings has been built into management approach. All scheduled events are then input into the **BlueRemediomics** Project Calendar (Google calendar), which has been shared with every consortium member individually. This helps them to integrate the project calendar into their personal calendars for ease. The calendar is regularly updated with events as and when they are scheduled, and members additionally notified via email using the **BlueRemediomics** mailing list. Key meetings are scheduled as detailed below.

4.1. PCT Meetings

The PCT (coordinating PIs and Project Manager) meet monthly to ensure progress on all aspects of the project. These meetings are related to WP7 – Management and Coordination and occur virtually over Zoom.

4.2. WP Meetings

The project consists of seven WPs with significant crosstalk of activities and participation of partners in these. Each WP has their own meeting every two months which are attended by all WP participants to review progress on all tasks. These meetings are open to the entire consortium giving all members an equal opportunity to stay aware of activities and developments that they might not be directly involved in as well as learn new techniques and forge connections with others. Meetings occur virtually over Zoom and are run by the relevant WPL. They are typically scheduled such that they occur in advance of the Management Board Meetings to ensure the appropriate flow of information. Meetings are minuted and stored in the project repository.

4.3. MB Meetings

The MB meetings (PCT, WP Leaders) occur on a bimonthly basis to ensure interoperability between WPs and discuss issues. In keeping with the information flow and reporting structure, the MB meetings are typically scheduled the week after the WP meetings to provide an appropriate forum to review and ensure appropriate crosstalk exists between the WPs and pinpoint issues for resolution. These meetings occur virtually over Zoom and are minuted accompanied by progress reports provided by the WPLs. All documents are stored in the project repository.

4.4. Consortium Meetings (CM)

Two CM have been planned annually for the **BlueRemediomics** project, culminating with the final conference. Due to the complexities of managing large projects and consortia in the post pandemic era, **BlueRemediomics** has adopted the plan to alternate the CM between one virtual (facilitated via Zoom) and one in-person (General Assembly) every six months of the project. This helps us maintain optimal engagement with the consortium members and the project activities while achieving this without putting a high burden on the time commitments of the scientific personnel and optimising budget use for activities. The General Assemblies are organised at one of the Beneficiary locations to further reduce budget expenditure. The meeting dates are scheduled by polling the entire consortium for availability six months in advance.

4.5. Project Reporting

The project has three reporting periods (RP): RP1 runs from M1 to M18, RP2 from M19 to M36, and RP3 from M37 to M48; the EC reporting months are M19 to M20 for RP1, M37 to M38 for RP2 and M49 to M50 for RP3.

4.6. Outreach and Dissemination

BlueRemediomics will showcase the project developments (scientific, policy) through participation in various scientific events, such as conferences, workshops, policy meetings, etc. This will be facilitated via invited or keynote talks, session presentations, posters, and other discussions. Events of interest are circulated with the consortium and strategies to ensure our presence at select events are planned well in advance.

5. Project Schedule

The **BlueRemediomics** Project Calendar is complemented with a Project Schedule – this schedule captures all events over the project duration in one place (see example screenshots below). All project meetings, reporting periods, continuous and period reporting deadlines along with the reporting requirements are provided in this schedule. This high-level overview serves as a useful and time saving reference tool for the consortium members. It is regularly updated with events as and when they are scheduled. This is linked to Smartsheet, the project management software being used for **BlueRemediomics**. Any updates to the schedule are updated live in Smartsheet (see last screenshot).

	PROJECT MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May. 2023	Jun. 2023	Jul. 2023	Aug. 2023	Sep. 2023	Oct. 2023	Nov. 2023
Reporting Period - 1												
<u>Deliverables (D)</u>			D7.5 D7.7			D6.1 D6.3 D7.2						D5.1 D5.4 D7.1
<u>Milestones (MS)</u>	MS1		MS2 MS3 MS4						MS5			MS6 MS7 MS8
Consortium meetings		17 January 2023 Virtual Kick-off; EC PO			4-5 April 2023 General Assembly - Naples IT						26-27 October 2023 CM-2; Virtual	
Management Board Meetings							MB meeting		MB meeting		MB meeting	
Work Package Meetings		WP5	WP1, WP4, WP5		WP2, WP3, WP6	WP4, WP5, WP6	WP1, WP4, WP6	WP6	WP1, WP6	WP6	WP1, WP6	
Project Coordination Team Meetings						PCT			PCT	PCT	PCT	
Financial report											WP2, WP3	
Technical report												
Pre-Financing	Nov. 2022											
PROJECT MONTH												
13	14	15	16	17	18	19	20	21	22	23	24	
Dec. 2023	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May. 2024	Jun. 2024	Jul. 2024	Aug. 2024	Sep. 2024	Oct. 2024	Nov. 2024	
Reporting Period - 1						Reporting Period - 2						
EC - RP1 months												
<u>Deliverables (D)</u>		D5.4 revised deadline	D1.1			D1.3 D2.1 D3.1 D3.2 D4.2 D7.8						D1.9 D3.7 D5.6 D7.3
<u>Milestones (MS)</u>						MS10						MS9 MS11
Consortium meetings					15-16 April 2024 General Assembly - Prague, CR							
Management Board Meetings	MB meeting		MB meeting		MB meeting		MB meeting	MB meeting		MB		
Work Package Meetings	WP1, WP2		WP1, WP2		WP1		WP1	WP1		WP1		
Project Coordination Team Meetings	PCT	PCT	PCT	PCT	PCT	PCT	PCT	PCT	PCT	PCT	PCT	
Financial report												
Technical report												
Financing												Interim Payment 1



BlueRemediomics

Harnessing the marine microbiome for novel sustainable biogenics and ecosystem services

Project Information

Start date 1 December 2022
End date 30 November 2026
Duration 48 months
Coordinators Rob Finn (EMBL)
Chris Bowler (CNRS)

Funders

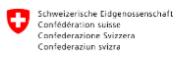


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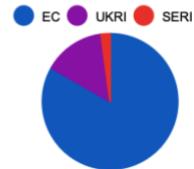
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Federal Department of Economic Affairs,
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Budget Summary (€9.2M)



Quick Links

- 🔗 BlueRemediomics Website
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- 🔗 LinkedIn
- 📅 BlueRemediomics_Project Schedule
- 🔗 News and Events

Reports

Top Risks